

**MINUTES
PUBLIC SERVICE BOARD
CITY OF EL PASO
March 11, 2020**

The regular meeting of the Public Service Board was held Wednesday, March 11, 2020, at the El Paso Water Utilities Public Service Board Meeting Room, 1154 Hawkins Blvd., El Paso, Texas.

PSB MEMBERS PRESENT

Christopher A. Antcliff, Chair
Terri Garcia, Member
Dr. Ivonne Santiago, Secretary-Treasurer
Dr. Kristina D. Mena, Vice-Chair
Bryan Morris, Member
Henry Gallardo, Member
Dee Margo, Ex-Officio Member

PSB MEMBERS ABSENT

PSB EMPLOYEES PRESENT

John E. Balliew, P.E., President and Chief Executive Officer
Lee Ann Koehler, General Counsel

EPWATER EMPLOYEES PRESENT

Alan Shubert, Vice President
Marcela Navarrete, Vice President
Juan S. Gonzalez, Assistant General Counsel
Art Duran, Chief Financial Officer
Jeff Tepsick, Assistant Chief Financial Officer
Jeanette Cordero, Assistant Chief Financial Officer
Amy Castner, Engineering Division Manager
Gretchen Byram, Computer Media Specialist
Lisa Rosendorf, Chief Communications and Government Affairs Officer
Rose Guevara, Senior Purchasing Agent
Robert Davidson, Contract Construction Administrator
Christina Montoya, Marketing and Communications Manager
Carlos Briano, Lead Public Affairs Coordinator
Jeanette Cordero, Assistant Chief Financial Officer
Jeff Tepsick, Assistant Chief Financial Officer
Ivan Hernandez, Engineering Division Manager
Geoffrey Espineli, Engineering Division Manager
Gilbert Trejo, Chief Technical Officer
Martin Noriega, Chief Operations Officer
Zulema Jamis, Secretary
James Wolff, Real Estate Manager
Mason Burrough, Building Facilities Supervisor
David Ornelas, Wastewater Systems Division Manager
Ivan Ibarra, Fleet Maintenance Chief
Alfredo Solano, Chief Information Officer
Edgar Campos, Utility Information Systems Manager

GUESTS

Laura Heid, A-One Janitorial
Pam Farrone, Citizen
Ed Drusina, Weston

MEDIA

The Public Service Board meeting was called to order by Mr. Antcliff at 8:05 a.m. A quorum of its members was present. After a moment of silence, those in attendance joined Mr. Alan Shubert in reciting the Pledge of Allegiance.

CONSENT AGENDA

On a motion made by Ms. Garcia, seconded by Dr. Mena and unanimously carried, the Board took action on the following agenda items:

1. CONSIDERED AND APPROVED THE MINUTES OF THE REGULARLY SCHEDULED MEETINGS HELD ON FEBRUARY 12, 2020.

The Board approved the minutes of the regularly scheduled meetings held on February 12, 2020.

2. CONSIDERED AND APPROVED A CONTRACT FOR A HANSEN UPGRADE PROFESSIONAL SERVICES FROM TRUEPOINT SOLUTION, UTILIZING THE BUYBOARD GSA CONTRACT NUMBER GSA-35F-025BA IN THE ESTIMATED AMOUNT OF \$149,471.80.

The Hansen software is an Enterprise Asset Management System utilized to track and manage the utility's assets by maintaining inventory as well as scheduling preventive maintenance and generating work orders. The current Hansen software has been in operation since 2011 and is used Utility wide. An upgrade from version 8.2 to version 11.2 is needed to ensure vendor support and additional functionality. The Hansen upgrade is available utilizing Buyboard GSA Contract Number GSA-35F-025BA via TruePoint Solutions. Staff solicited and evaluated a quote from TruePoint Solutions and determined that it met all the requirements for this procurement. Staff recommends the software upgrade from TruePoint Solutions in the estimated amount of \$149,471.80.

3. CONSIDERED AND APPROVED THE PURCHASE OF AN 8-TON SIDE BOOM TRUCK FROM FREIGHTLINER OF AUSTIN UTILIZING THE TEXAS BUY BOARD TASB CONTRACT NUMBER 601-19 IN THE AMOUNT OF \$327,718.

The 8-ton side boom truck is a key piece of equipment which is used to transport, lift, and place equipment, parts, and debris on everyday jobs. The replacement side boom truck has a 60' reach capability to vertically lift 22,700 lbs. The new boom truck also has additional safety features. The new boom truck will replace a unit which has reached its useful life expectancy. Staff evaluated the quote received through Texas buy board TASB Contract Number 601-19 and recommends the purchase of an 8-ton side boom truck from Freightliner of Austin.

4. CONSIDERED AND APPROVED THE PURCHASE OF ONE CATERPILLAR 420 BACKHOE LOADER FROM WAGNER EQUIPMENT COMPANY UTILIZING SOURCEWELL COOPERATIVE BUY BOARD CONTRACT NUMBER 032119-CAT IN THE AMOUNT OF \$113,554.14.

The backhoe loader is used to excavate the path for the piping and is first-response equipment used in emergencies. The machines will replace units that have reached their useful life expectancy. The purchase of one Caterpillar backhoe loader is available from Wagner Equipment Company utilizing Sourcewell Purchasing Cooperative Contract Number 032119-CAT. Staff solicited and reviewed quotes from Wagner and determined

that the quote met all the requirements for this procurement. Staff recommends the purchase be made from Wagner Equipment Company for this item. Wagner Equipment Company offers a 22% buy board discount of \$32,312.94 and an additional discount of \$5,567. The purchase of this equipment is available utilizing the H-GAC contract number HT06-18. Staff solicited and evaluated quotes from Houston Freightliner. Staff verified the quotes and determined that pricing for these items was in accordance to contract pricing. Houston Freightliner's quotes offer a total of \$10,054 in discounts.

5. CONSIDERED AND APPROVED THE PURCHASE OF ONE SEMI-TRUCK; ONE TRAFFIC ATTENUATOR TRUCK; THREE, 3-TON DUMP TRUCKS; AND FOUR, 5-TON DUMP TRUCKS FROM HOUSTON FREIGHTLINER UTILIZING THE TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE H-GACBUY CONTRACT NUMBER HT06-18, IN THE AMOUNT OF \$1,021,164.90.

Semi-tractors are used to transport equipment to project sites, traffic attenuator trucks are used to address traffic safety concerns, and dump trucks are used to transport materials and equipment to and from job sites. The new units will be replacing vehicles which have served their useful life. The purchase of this equipment is available utilizing the H-GAC contract number HT06-18. Staff solicited and evaluated quotes from Houston Freightliner. Staff verified the quotes and determined that pricing for these items was in accordance to contract pricing. Houston Freightliner's quotes offer a total of \$10,054 in discounts.

6. CONSIDERED AND APPROVED THE PURCHASE OF A REPLACEMENT GRADALL XL5100 TELESCOPIC EXCAVATOR FROM SIERRA MACHINERY, INC., THROUGH SOURCEWELL COOPERATIVE BUY BOARD CONTRACT NUMBER 040319-GRD IN THE AMOUNT OF \$489,881.60.

The Gradall excavator is used for digging and moving large amounts of material at construction sites. The new vehicle is replacing a vehicle that has met its useful life. The purchase of a replacement Gradall XL5100 Telescopic Excavator is available from Sierra Machinery utilizing Sourcewell Purchasing Cooperative contract number 040319-GRD. Staff solicited and evaluated a quote from Sierra Machinery and determined that it met all the requirements for this procurement. Staff recommends purchase of this item from Sierra Machinery, Inc., and the Buy Board pricing offers a 4% discount from list price.

7. CONSIDERED AND APPROVED A CONTRACT FOR AUTOMOTIVE/TRUCK MAINTENANCE, REPAIRS, SERVICES, PARTS AND RELATED SERVICES FROM DOGGETT FREIGHTLINER OF SOUTH TEXAS, LLC., THROUGH ESC REGION 19 ALLIED STATES COOPERATIVE CONTRACT NUMBER 15-7166 IN THE ESTIMATED ANNUAL AMOUNT OF \$100,000 WITH THE OPTION FOR TWO, ONE-YEAR EXTENSIONS.

Doggett Freightliner of South Texas, LLC (Doggett) supplies EPWater with specialized parts and services for Freightliner trucks. Doggett will supply OEM parts, services and repairs for our daily operations. Automotive/truck repairs, service, parts and related services are available from Doggett Freightliner of South Texas utilizing ESC Region 19 Allied States Cooperative Contract Number 15-7166. Staff evaluated the contract and determined that it met all the requirements for this procurement.

REGULAR AGENDA

8. CONSIDERED AND AUTHORIZED THE PRESIDENT/CEO TO ENTER INTO AN AGREEMENT WITH THE UNITED STATES ARMY CORPS OF ENGINEERS FOR THE KEYSTONE DAM DRAIN SYSTEM, IN THE ESTIMATED AMOUNT OF \$300,000.

Mr. Ryan Stubbs, Utility Engineer Associate, provided a presentation to the Board regarding this item (copy on file in Central Files). The Keystone Dam is located in the northwest area of El Paso and collects stormwater runoff to protect downstream properties. Keystone Dam was originally designed by the United States Army Corps of Engineers as a Flood Control Dam, and seepage during high water storage along the downstream toe has caused concern. Staff requested assistance from United States Army Corps of Engineers to fund the Keystone Dam Drain System project. The United States Army Corps of Engineers recently approved \$1.2 million for improvements to the Keystone Dam Drain System. The agreement provides for a 75% Federal and 25% EPWater cost share of the total cost of the project. EPWater is responsible for \$300,000 of the total cost. Mr. Hernandez and Mr. Balliew addressed questions from the Board regarding this item. Mr. Stubbs addressed questions from the Board regarding this item.

On a motion made by Dr. Santiago, seconded by Ms. Garcia and unanimously carried, the Board authorized the President/CEO to enter into an Agreement with the United States Army Corps of Engineers for the Keystone Dam Drain System, in the estimated amount of \$300,000.

9. CONSIDERED AND AUTHORIZED THE PRESIDENT/CEO TO SIGN A SECOND AMENDMENT TO THE INTERLOCAL AGREEMENT WITH EL PASO COUNTY TEXAS AND TO AGREE TO ENTER INTO ADDITIONAL TASK ORDERS WITH EL PASO COUNTY AND AECOM, IN THE AMOUNT OF \$54,986 TO BE REIMBURSED BY THE COUNTY OF EL PASO.

Mr. Stubbs provided a presentation to the Board regarding this item (copy on file in Central Files). In 2009, EPWater and the County of El Paso, Texas entered into an Interlocal Agreement as a collaborative effort to develop regional stormwater planning. On December 12, 2018, the Public Service Board approved the first Amendment to the Interlocal Agreement to include the Montana Sector of the county that was not included in the original El Paso County Stormwater Masterplan as well as a countywide Interior Drainage Study in order to certify levees within the county limits. The County of El Paso has identified the need for additional analysis in the Tornillo, Westway and Vinton study areas to include in the El Paso County Stormwater Masterplan. The Amendment to the agreement was developed and revised by staff as well as County Legal Staff. An additional task order will be issued to AECOM to complete the additional analysis under a standalone contract.

On a motion made by Dr. Santiago seconded by Ms. Garcia and unanimously carried, the Board authorized the President/CEO to sign a Second Amendment to the Interlocal Agreement with El Paso County Texas and to agree to enter into additional task orders with El Paso County and AECOM, in the amount of \$54,986 to be reimbursed by the County of El Paso.

10. CONSIDERED AND AWARDED A PROFESSIONAL ENGINEERING SERVICES CONTRACT FOR DESIGN AND BID PHASE SERVICES FOR FRED HERVEY WATER RECLAMATION PLANT ACCESS ROAD TO BROWN AND CALDWELL, INC. IN THE AMOUNT OF \$178,695.16; AUTHORIZED FUTURE TASK ORDERS OR AMENDMENTS TO BE ISSUED UNDER THIS CONTRACT FOR ADDITIONAL DESIGN AND CONSTRUCTION PHASE SERVICES IN THE ESTIMATED AMOUNT OF \$350,000, PROVIDED THAT FUNDING IS AVAILABLE IN THE APPROVED BUDGET FOR THE TASK ORDERS OR AMENDMENTS.

Mr. Geoffrey Espineli, Engineering Division Manager, provided a presentation to the Board regarding this item

(copy on file in Central Files). EPWater currently accesses the Fred Hervey Water Reclamation Plant (FHWRP) from Railroad Drive using a private access road which crosses the Union Pacific Railroad (UPRR) Right-of-Way approximately three miles north of Roy Johnson Lane. An alternative access location was identified in the Fred Hervey Access Road Assessment Technical Memorandum dated July 28, 2018, to limit or shut down the railroad crossing on the existing private access road. The FHWRP access road assessment and conceptual design was performed by Brown and Caldwell using an On Call contract in 2016. Staff recommends utilizing Brown and Caldwell to build upon the work they have previously completed to undertake the design of the access road. A fee proposal with the required scope of services was submitted, reviewed, and negotiated with Brown and Caldwell. The negotiated design services fees are in line with the level of effort and hours required to complete the project and consistent with similar work done recently. The design engineering scope of services include project management, design, and bid phase services. Mr. Espineli addressed questions from the Board regarding this item. Mr. Balliew made additional comments regarding this item.

On a motion made by Mr. Gallardo seconded by Dr. Mena and unanimously carried, the Board awarded a professional engineering services contract for design and bid phase services for Fred Hervey Water Reclamation Plant Access Road to Brown and Caldwell, Inc. in the amount of \$178,695.16; authorized future task orders or amendments to be issued under this contract for additional design and construction phase services in the estimated amount of \$350,000, provided that funding is available in the approved budget for the task orders or amendments.

11. CONSIDERED AND AWARDED A PROFESSIONAL ENGINEERING SERVICES CONTRACT FOR DESIGN AND BID PHASE SERVICES FOR THE RIVERSIDE INTERNATIONAL INDUSTRIAL CENTER TO CEA ENGINEERING GROUP, INC. IN THE AMOUNT OF \$467,744; AUTHORIZED FUTURE TASK ORDERS OR AMENDMENTS TO BE ISSUED UNDER THIS CONTRACT FOR ADDITIONAL DESIGN AND CONSTRUCTION PHASE SERVICES IN THE ESTIMATED AMOUNT OF \$800,000, PROVIDED THAT FUNDING IS AVAILABLE IN THE APPROVED BUDGET FOR THE TASK ORDERS OR AMENDMENTS.

Mr. Espineli provided a presentation to the Board regarding this item (copy on file in Central Files). EPWater manages approximately 200 acres in southeast El Paso commonly known as the Riverside International Industrial Center (RIIC). The RIIC is located at the intersection of Pan American Drive and Winn Road, approximately 1-2 miles from the Zaragoza Port-of-Entry and is zoned M-1. The proximity of the RIIC to the Zaragoza Port-of-Entry, coupled with the recent and planned improvements to Pan American Drive and Winn Road, make the property ideal for leasing to large manufacturing, warehousing, and industrial tenants. The RIIC was subdivided by EPWater in December 1999 with the intention of developing an industrial park at this site. A marketing study for the new industrial park was commissioned in 2017, which showed a generalized layout of the roads, stormwater facilities, and building sites. In May 2018, the Public Service Board (PSB) approved a professional services contract for Cushman Wakefield-Pires to provide marketing and real estate management services for the new industrial park. In December 2018, the PSB approved the business model under which all ground leases will be valued at the RIIC. Lastly, in April 2019, CEA Engineering Group was hired to provide planning and engineering services that established the master plan for the infrastructure improvements at the RIIC. The Riverside International Industrial Center Study Phase was performed by the CEA Engineering Group using an On Call contract in 2019. Staff recommends continuing utilizing CEA Engineering Group and building upon the work they have previously completed to undertake the design and bid phase services for the RIIC. A fee proposal with the required scope of services was submitted, reviewed, and negotiated with CEA Engineering Group. The negotiated design and bid phase services fees are in line with the level of effort and hours required to complete the project and consistent with similar work done recently. The design engineering scope of services include project management, design, and bid phase services.

On a motion made by Dr. Santiago, seconded by Mr. Gallardo and unanimously carried, the Board awarded a

professional engineering services contract for design and bid phase services for the Riverside International Industrial Center to CEA Engineering Group, Inc. in the amount of \$467,744; authorized future task orders or amendments to be issued under this contract for additional design and construction phase services in the estimated amount of \$800,000, provided that funding is available in the approved budget for the task orders or amendments.

12. CONSIDERED AND APPROVED TASK ORDER NUMBER 3 - CONSTRUCTION PHASE SERVICES FOR PELLICANO DRIVE WIDENING PROJECT TO CEA ENGINEERING GROUP, INC. IN THE AMOUNT OF \$163,068.76; AUTHORIZED FUTURE TASK ORDERS OR AMENDMENTS TO BE ISSUED UNDER THIS CONTRACT FOR ADDITIONAL DESIGN AND CONSTRUCTION PHASE SERVICES IN AN ESTIMATED AMOUNT OF \$100,000, PROVIDED THAT FUNDING IS AVAILABLE IN THE APPROVED BUDGET FOR THE TASK ORDERS OR AMENDMENTS AND AUTHORIZED THE USE OF COMMERCIAL PAPER.

Mr. Espineli provided a presentation to the Board regarding this item (copy on file in Central Files). On February 12, 2020, the PSB approved an agreement with the Camino Real Regional Mobility Authority (CRRMA) for the Pellicano Drive Widening project that will provide service to future commercial and residential developments. EPWater hired CEA Engineering Group to prepare design drawings for this project and to coordinate with the CRRMA. Task Order Number 3 is for the construction phase services for this project. A fee proposal associated with the scope of services was submitted, reviewed, and negotiated with the consultant for the defined scope of work. The negotiated fees are in line with the level of effort required to complete the task and consistent with similar work completed recently.

On a motion made by Mr. Gallardo seconded by Mr. Morris and unanimously carried, the Board approved Task Order Number 3 - Construction Phase Services for Pellicano Drive Widening Project to CEA Engineering Group, Inc. in the amount of \$163,068.76; authorized future task orders or amendments to be issued under this contract for additional design and construction phase services in an estimated amount of \$100,000, provided that funding is available in the approved budget for the task orders or amendments and authorized the use of commercial paper.

13. CONSIDERED AND AWARDED PROFESSIONAL SERVICES CONTRACTS FOR ON-CALL PROFESSIONAL ENGINEERING SERVICES FOR PLANNED WATER LINE REPLACEMENT PROGRAM TO BROCK AND BUSTILLOS, INC.; CEA ENGINEERING GROUP, INC.; FREESE AND NICHOLS, INC.; GARVER INCORPORATED; AND H2O TERRA, LLC, EACH IN AN AMOUNT NOT TO EXCEED \$600,000 OVER A TERM OF FIVE YEARS AND AUTHORIZED THE USE OF COMMERCIAL PAPER.

Mr. Gilbert Trejo, Chief Technical Officer, provided a presentation to the Board regarding this item (copy on file in Central Files). El Paso Water's Planned Water Line Replacement Program is a multi-phased program. This program consists of upsizing, replacement, and/or improving existing cast-iron, galvanized, asbestos-cement, and PVC pipes. This On Call Contract was created to increase the number of phases being designed at once, to design in multiple areas, and to increase the number of mains being replaced. The Architectural/Engineering Selection Advisory Committee met on February 12, 2020, to review and recommend selection of engineering firms for these services. The committee consisted of Ivonne Santiago, Kristina Mena, Bryan Morris, Marcela Navarrete, Felipe Lopez, and Gilbert Trejo. Proposals were scored in the areas of technical competence, project approach, team organization and availability, and project management and quality control. Brock and Bustillos; CEA Engineering Group; Freese and Nichols; Garver; and H2O Terra were selected as the firms that best meet the needs of the Utility for these important services and demonstrated excellent abilities in all the evaluated categories. The firms are the most qualified. Each consultant will be issued a professional services contract for a maximum amount of \$600,000, and each contract will be limited to a term of five years. Mr. Trejo and Mr. Shubert addressed questions from the Board regarding this item.

On a motion made by Mr. Gallardo, seconded by Dr. Mena and unanimously carried, the Board awarded Professional Services Contracts for On-Call Professional Engineering Services for Planned Water Line Replacement Program to Brock and Bustillos, Inc.; CEA Engineering Group, Inc.; Freese and Nichols, Inc.; Garver Incorporated; and H2O Terra, LLC, each in an amount not to exceed \$600,000 over a term of five years and authorized the use of commercial paper.

14. CONSIDERED AND AWARDED A CONSULTING SERVICES CONTRACT FOR DEPLOYMENT OF CLEAR UPSTREAM SOLUTIONS SENSORS TO KANDO IN THE AMOUNT OF \$200,000 FOR THE INITIAL YEAR; AUTHORIZED THE OPTION TO RENEW FOR A ONE-YEAR EXTENSION WHICH WOULD INCLUDE FUTURE TASK ORDERS OR AMENDMENTS TO BE ISSUED UNDER THIS CONTRACT FOR ADDITIONAL SERVICES IN THE ESTIMATED AMOUNT OF \$250,000, PROVIDED THAT FUNDING IS AVAILABLE IN THE APPROVED BUDGET FOR THE TASK ORDERS OR AMENDMENTS.

Mr. Trejo provided a presentation to the Board regarding this item (copy on file in Central Files). Kando's Clear Upstream Solutions' (CUS) sensors detect discharge events, indicate their impacts and track them to their sources, thus enabling a continuous awareness of pollution risks across the city. This awareness enables the Utility to approach the sources, create data-based and effective action to reduce pollution. EPWater's goal of reducing the amount of unpermitted discharges will serve to lower the stress on the wastewater conveyance network and on wastewater treatment plants (WWTP). CUS enables data-based optimization of long-term plans including the construction of reuse plants. CUS can be used for effective source control by receiving advanced notification of pollution events in the network and at the WWTP's. The preliminary planning and acquisition of installation equipment was performed by Kando using a contract in 2019. Staff recommends utilizing Kando to build upon the work they have previously completed and to undertake the deployment of Clear Upstream Solutions. A fee proposal with the required scope of services was submitted, reviewed, and negotiated with Kando. The negotiated fees are in line with the level of effort and hours required to complete the project and consistent with similar work done recently. The scope of services includes project deployment, maintenance, and training. Mr. Trejo addressed questions from the Board regarding this item.

On a motion made by Mr. Gallardo seconded by Dr. Santiago and unanimously carried, the Board awarded a consulting services contract for deployment of Clear Upstream Solutions sensors to Kando in the amount of \$200,000 for the initial year; authorized the option to renew for a one-year extension which would include future task orders or amendments to be issued under this contract for additional services in the estimated amount of \$250,000, provided that funding is available in the approved budget for the task orders or amendments.

15. CONSIDERED AND AWARDED EMERGENCY CONTRACTS TO JACOBS ENGINEERING GROUP INC. FOR ENGINEERING DESIGN AND CONSTRUCTION PHASE SERVICES IN THE AMOUNT OF \$500,000, AND TO OSCAR RENDA CONTRACTING FOR THE URGENT PUBLIC NECESSITY TO REPAIR, REHABILITATE, AND REPLACE THE FRONTERA FORCEMAINS IN THE ESTIMATED AMOUNT OF \$9,500,000 INCLUSIVE OF A 25% CONTINGENCY FOR CHANGE ORDERS, AND AUTHORIZED THE USE OF COMMERCIAL PAPER.

Mr. Trejo provided a presentation to the Board regarding this item (copy on file in Central Files). The Frontera Lift Station forcemains are critical to the operation of the wastewater collection system as they convey flow from the entire westside, 3.5 miles, to the John T. Hickerson Water Reclamation Facility. The Frontera Lift Station pumps a total of 10 million gallons of wastewater per day through two forcemains with pipe diameters ranging from 30, 36, and 42-inch. On March 2, 2020, 30-inch and 42-inch pressurized wastewater mains experienced failure leading to a rupture discharging thousands of gallons of wastewater onto the area of Sunland Park between IH-10 and Doniphan. Jacobs was selected to complete the engineering design and construction phase services work based on their qualifications with completing numerous wastewater projects for EPWater, including the design and construction phase services for the repair/rehabilitation/replacement of similar forcemains. In

addition, via the RFS process, the PSB awarded a contract to Jacobs for completing the condition assessment of the Frontera Force mains in 2017. Jacobs currently has the capacity to provide the engineering design and field support for the emergency repair, rehabilitation, or replacement of the ruptured and corroded mains. Oscar Renda Contracting was selected to perform the replacement and rehabilitation of these force mains based on their qualifications to expedite and successfully complete large diameter pipeline work. Oscar Renda Contracting is a national construction company specializing in large diameter pipeline installations and repairs. Their portfolio includes installation of pipeline as large as 144-inches as well as smaller diameter pipelines such as our 48-inch Paisano Valley water line and the 60-inch Magnolia force main. In 2016 they completed the emergency replacement of valves and pipeline repairs on the Frontera Force mains. They are a company qualified to complete this work. The procurement falls within the exemptions found in 252.022(a) (3) of the Texas Local Government Code, which allows for a procurement necessary because of unforeseen damage to public machinery, equipment, or other property and 252.022(a)(2) Preservation of Public Health and Safety. Mr. Trejo addressed questions from the Board regarding this item.

On a motion made by Dr. Santiago, seconded by Mr. Morris and unanimously carried, the Board awarded emergency contracts to Jacobs Engineering Group Inc. for engineering design and construction phase services in the amount of \$500,000, and to Oscar Renda Contracting for the urgent public necessity to repair, rehabilitate, and replace the Frontera Force mains in the estimated amount of \$9,500,000 inclusive of a 25% contingency for change orders, and authorized the use of commercial paper.

16. CONSIDERED AND APPROVED A RATIFICATION OF ADDITIONAL COSTS RELATED TO THE CLEANING OF COMMON IRRIGATION DITCHES WITH PRIME IRRIGATION AND LANDSCAPE, INC., THROUGH THE REGION 19 ALLIED STATES COOPERATIVE CONTRACT NUMBER 18-7297 IN THE ADDITIONAL ESTIMATED AMOUNT OF \$127,000 FOR THE INITIAL YEAR OF THE CONTRACT.

Mr. Martin Noriega, Chief Operating Officer, provided information to the Board regarding this item. A total of 128 common irrigation ditches are located throughout the city of El Paso. Maintenance is required twice per month in conjunction with EPWater's yearly water allocation from the Rio Grande. Maintenance is typically performed from February through October. In the May 2019 Public Service Board meeting, Prime Irrigation and Landscaping was awarded a contract through the Region 19 Allied States Cooperative Contract Number 18-7297 for the initial amount of \$209,946, with the option of two one-year extensions of \$336,639. This contract was awarded to Prime Irrigation due to Bella Luna Engineering and Building Maintenance LLC's default of the cleaning of common irrigation ditches Bid Number 117-18. The amount awarded for the first year was a prorated amount since the contract was awarded in the middle of the irrigation season. The beginning and ending dates of the contract did not reflect the use requirements leading to insufficient funds from January 2020 until May 2020. The contract work is required in order to meet EPWater's obligations in the common irrigation ditches. The fiscal year 2020-21 budget includes new staff positions to maintain and clean these common irrigation ditches in-house. We are in the first stages of proceeding with this transition but still need the contract in-place to help meet our obligations. Mr. Noriega addressed questions from the Board regarding this item.

On a motion made by Dr. Santiago, seconded by Ms. Garcia and unanimously carried, the Board approved a ratification of additional costs related to the Cleaning of Common Irrigation Ditches with Prime Irrigation and Landscape, Inc., through the Region 19 Allied States Cooperative Contract Number 18-7297 in the additional estimated amount of \$127,000 for the initial year of the contract. Mr. Noriega addressed questions from the Board regarding this item.

17. CONSIDERED BID NUMBER 125-19, WINDOW WASHING FOR EL PASO WATER FACILITIES, DECLARED BELLA LUNA ENGINEERING AND BUILDING MAINTENANCE AS NOT RESPONSIBLE, AND AWARDED TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER A-ONE JANITORIAL, LLC., IN THE ESTIMATED ANNUAL AMOUNT OF \$61,196, WITH THE OPTION FOR TWO, ONE-YEAR EXTENSIONS.

Mr. Noriega provided information to the Board regarding this item. This contract is to provide Window Washing services at the Kay Baily Hutchinson Desalination Plant, Tech20 Center, Hawkins Office Building, and International Water Quality Laboratory. The previous bids were two separate informal bids. The first was awarded on December 9, 2015 and the second awarded on December 3, 2018. This new bid combines the four locations and is 1.6% lower than previous bids. Two bids were received from A-One Janitorial, and Bella Luna Engineering and Building Maintenance. Staff evaluated the bids and recommends that the apparent low bidder, Bella Luna Engineering and Building Maintenance, be deemed not responsible. Staff evaluated the next lowest bidder A-One Janitorial, and determined they met all the requirements as outlined within the bid proposal. Staff recommends award to A-One Janitorial, in the estimated annual amount of \$61,196. Ms. Rosemary Guevara addressed questions from the Board regarding this item. Ms. Laura Heid with A-One Janitorial addressed the Board.

On a motion made by Ms. Garcia seconded by Dr. Mena and unanimously carried, the Board considered Bid Number 125-19, Window Washing for El Paso Water Facilities, declared Bella Luna Engineering and Building Maintenance as not responsible, and awarded to the lowest responsive, responsible bidder A-One Janitorial, LLC., in the estimated annual amount of \$61,196, with the option for two, one-year extensions.

18. CONSIDERED AND AWARDED BID NUMBER SW13-20, SANDBAGS FILLED AT SPECIFIC SITES AND LOCATIONS TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER, BLACK STALLION CONTRACTORS, INC. IN THE ESTIMATED ANNUAL AMOUNT OF \$120,000, WITH THE OPTION FOR TWO, ONE- YEAR EXTENSIONS.

Ms. Rose Guevara, Senior Purchasing Agent, provided information to the Board regarding this item. This bid is for sandbags for EPWater customers in critical areas of the city affected by storms and potential water damage. The previous bid was awarded on March 08, 2017. The new bid is a 14% decrease from the previous bid. Three bids were received from Black Stallion Contractors, El Paso Rio Electric, and Sandbags To Go.com. Staff evaluated all bids and determined the low bidder Black Stallion Contractors met all the requirements as specified within the bid proposal. Staff recommends award to the lowest responsive, responsible bidder Black Stallion Contractors in the estimated annual amount of \$120,000.

On a motion made by Ms. Garcia seconded by Dr. Mena and unanimously carried, the Board awarded Bid Number SW13-20, Sandbags Filled at Specific Sites and Locations to the lowest responsive, responsible bidder, Black Stallion Contractors, Inc. in the estimated annual amount of \$120,000, with the option for two, one-year extensions.

19. CONSIDERED AND APPROVED A SOLE SOURCE PURCHASE OF COMPONENTS FOR THE ULTRAVIOLET LIGHT DISINFECTION SYSTEM AT THE JOHN T. HICKERSON WATER RECLAMATION FACILITY FROM NEWMAN REGENCY GROUP, INC., IN THE AMOUNT OF \$145,120.

Mr. David Ornelas, Wastewater Systems Division Manager, provided a presentation to the Board regarding this item (copy on file in Central Files). The ultraviolet light system is used for disinfection of effluent. The current system at the John T. Hickerson Water Reclamation Plant is over 22 years old and is scheduled to be fully replaced within the next three years. The system has a total of five flow channels and only four of the five channels are currently equipped with ultraviolet lamps and electronics. A fifth channel is now needed to be equipped in anticipation of greater flows and to provide equipment redundancy. Newman Regency Group is the sole-source provider and original manufacturer of the current Trojan UV3000 Disinfection system. In order for the manufacturer to maintain its equipment performance guarantee, manufacturer supplied parts are required. Trojan UV's sole authorized representative in Texas for genuine UV system components is Newman Regency Group. The procurement falls within the exemptions found in 252.022(a)(7)(A) of the Texas Local Government Code, which allows for a procurement necessary because the item is available from only one source because of

patents, copyrights, secret processes, or natural monopolies. Mr. Ornelas addressed questions from the Board regarding this item.

On a motion made by Dr. Santiago seconded by Ms. Garcia and unanimously carried, the Board approved a sole source purchase of components for the Ultraviolet Light Disinfection System at the John T. Hickerson Water Reclamation Facility from Newman Regency Group, Inc., in the amount of \$145,120.

20. CONSIDERED AND APPROVED A SOLE SOURCE CONTRACT WITH ANDRITZ SEPARATION, INC., FOR REPAIR OF CENTRIFUGE NUMBER 1 AND LOCAL CONTROL PANEL PROGRAMMING UPGRADES AT THE FRED HERVEY WATER RECLAMATION PLANT IN THE AMOUNT OF \$190,936.

Mr. Ornelas provided information to the Board regarding this item. Centrifuge equipment is critical for removal and disposal of solids during the treatment process. The Fred Hervey WRP relies on three centrifuges for the separation of processed sludge for landfill disposal. One unit failed last year (Centrifuge No. 1). The three local control panels for the centrifuges had their hardware components and programmable logic controller (PLC) replaced as part of the Fred Hervey SCADA Upgrade Phase II performed by Prime Controls in August, 2019. After reviewing the upgrade work performed, the manufacturer Andritz found that, although the programming was re-loaded, the manufacturer's sub-routine and parameters had not been configured, for correct monitoring and proper operation. Similarly, the configuration of the motor drives need to be configured. The work will include operational testing and personnel training for the upgraded operation. The following services are recommended for the centrifuges as manufactured by Andritz Separation: 1) Repair of Andritz Centrifuge No. 1, 2) Perform upgrades to the Andritz programming for the three control panels. Andritz Separation is the original manufacturer, and is the only factory authorized service center for the centrifuge equipment. The procurement falls within the exemptions found in 252.022(a) (7) (A) of the Texas Local Government Code, which allows for a procurement necessary because the item is available from only one source because of patents, copyrights, secret processes, or natural monopolies. Staff evaluated quotes from Andritz for the repairs to Centrifuge No. 1 and for the control panel upgrades, and they met all our requirements. Mr. Ornelas addressed questions from the Board regarding this item.

On a motion made by Dr. Santiago seconded by Ms. Garcia and unanimously carried, the Board approved a sole source contract with Andritz Separation, Inc., for repair of Centrifuge Number 1 and Local Control Panel Programming Upgrades at the Fred Hervey Water Reclamation Plant in the amount of \$190,936.

21. CONSIDERED AND APPROVED A SOLE SOURCE RENEWAL OF ENQUESTA SUPPORT AND MAINTENANCE AGREEMENT TO SYSTEMS & SOFTWARE, INC. FOR A PERIOD OF ONE YEAR, IN THE AMOUNT OF \$458,106.10.

Mr. Alfredo Solano, Chief Information Officer, provided information to the Board regarding this item. Systems & Software Inc. (SSI) is the sole source supplier of the enQuesta Customer Information System Utility Billing Solution and its support and maintenance. The renewal for the enQuesta's support and maintenance will be for the period of April 1, 2020 to March 31, 2021. Staff obtained a quote from SSI for a one-year support and maintenance agreement. Staff evaluated the pricing and determined that it was in line with previous years. The renewal agreement is a 10 % increase from the previous year. Staff recommends the renewal of the enQuesta support and maintenance agreement to Systems & Software Inc. Mr. Solano addressed questions from the Board regarding this item.

On a motion made by Mr. Gallardo seconded by Dr. Mena and unanimously carried, the Board approved a sole source renewal of enQuesta support and maintenance agreement to Systems & Software, Inc. for a period of one year, in the amount of \$458,106.10.

22. CONSIDERED AND AWARDED A PROFESSIONAL CONSULTING SERVICES AGREEMENT FOR MARKETING OF REAL PROPERTY IN CULBERSON COUNTY, TEXAS TO HALL AND HALL PARTNERS, LLC. IN THE AMOUNT OF \$175,000.

Mr. James Wolff, Real Estate Manager, provided information to the Board regarding this item. El Paso Water purchased the Wildhorse Ranch in 1994, consisting of 20,948 acres in Culberson County, Texas. The purpose of the purchase was to acquire property with significant access to ground water which could be used for the future water needs of El Paso through a pipeline system. The property surrounding the Wildhorse Ranch has seen a significant increase in the demand for water during the past few years. As a result of this, it was decided that this property could be marketed and sold. The Public Service Board declared this property to be inexpedient to the system during its February 2020 regular meeting. The Wildhorse Ranch is located in a remote portion of West Texas and requires marketing to an audience far beyond the limits of El Paso. Hall and Hall Partners is a specialty brokerage firm that has significant experience with marketing rural ranch and farm properties. Staff contacted Hall and Hall Partners and requested a proposal to market the Wildhorse Ranch to a national audience in order to try and attract the best possible offer for the property. Hall and Hall Partners submitted a proposal outlining their proposed scope of work, to include preparation of marketing materials, outreach to a proprietary database of potential interested parties, placement of print and digital advertisements, social media outreach and promotion, and showing the property to potential qualified bidders. The property will still go through the formal bid process as required by state procurement laws. Mr. Wolff addressed questions from the Board regarding this item.

On a motion made by Mayor Margo seconded by Dr. Mena and unanimously carried, the Board awarded a professional consulting services agreement for marketing of real property in Culberson County, Texas to Hall and Hall Partners, LLC. in the amount of \$175,000.

23. MANAGEMENT REPORT:

- CONVID-19 Update – Mr. John Balliew began his presentation by asking the public to stop buying bottled water. Under the worst circumstances, EPWater will still be business to provide water to the community. The clear message from public health officials is if something is going to happen, it is best to be proactive and take measures, rather than be reactive. A few things have been implemented to encourage social distancing, without doing too much that will impact our customers or employees. Mayor Margo made additional comment regarding this item.
- A Video on Weekly News Tips - Ms. Christina Montoya presented the video regarding Weekly News Tips. Mr. Morris made additional comments regarding this item.

24. PUBLIC COMMENT: THE PSB WILL PERMIT PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA. THE CHAIR MAY IMPOSE REASONABLE TIME LIMITS FOR EACH SPEAKER.

No comments were made.

EXECUTIVE SESSION

On a motion made by Mr. Gallardo, seconded by Mr. Morris, and unanimously carried, the Board retired into Executive Session at 9:09 a.m., March 11, 2020, pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Section 551.071 through 551.076 to discuss the following:

Section 551.071 Consultation with Attorney
Section 551.072 Deliberation Regarding Real Property
Section 551.074 Personnel Matters

- a. **Section 551.072. Deliberation regarding Real Property**
The Board will deliberate regarding whether the following property can be declared inexpedient to the stormwater system: A portion of H.G. Foster Survey 262, City of El Paso, El Paso County, Texas, totaling approximately 0.058 acres.
- b. **Section 551.072. Deliberation regarding Real Property**
The Board will deliberate regarding a potential land purchase in Hudspeth County, TX.
- c. **Section 551.072. Deliberation regarding Real Property**
The Board will deliberate regarding land in its inventory which may be impacted by the Borderland Expressway Project.
- d. **Section 551.074. Personnel Matters**
Annual Performance Review and Employment Agreement of the President/CEO, John E. Balliew.

On a motion made by Mr. Gallardo seconded by Mr. Morris and unanimously carried, the Board reconvened in open session at 10:09 a.m., March 11, 2020.

DELIBERATED REGARDING WHETHER THE FOLLOWING PROPERTY CAN BE DECLARED INEXPEDIENT TO THE STORMWATER SYSTEM: A PORTION OF H.G. FOSTER SURVEY 262, CITY OF EL PASO, EL PASO COUNTY, TEXAS, TOTALING APPROXIMATELY 0.058 ACRES.

Motion made by Dr. Santiago, seconded by Dr. Mena and carried that the described land be declared inexpedient to the stormwater system and the President and CEO be authorized to proceed in the manner approved by the Board and in accordance with the terms and conditions specified by the Board, and thereafter to forward to City of El Paso a recommendation to sell the property through the sealed bidding process, and to obtain an appraisal for the property and set the minimum bid price at the appraised value, and to sign any and all document necessary to complete the sale of the property.

DELIBERATED REGARDING A POTENTIAL LAND PURCHASE IN HUDSPETH COUNTY, TX.

Motion made by Dr. Santiago, seconded by Mr. Morris that the El Paso Water Utilities President and CEO be authorized to proceed with the acquisition of land in the manner approved by the Board and in accordance with the terms and conditions specified by the Board and sign any and all documents necessary to complete the purchase, including the applications for transfer of ownership of the validation permits.

DELIBERATED REGARDING LAND IN ITS INVENTORY WHICH MAY BE IMPACTED BY THE BORDERLAND EXPRESSWAY PROJECT.

Motion made by Dr. Santiago, seconded by Mr. Morris and carried that the El Paso Water Utilities Public Service Board (Board) hereby acknowledges that certain land which is managed and controlled by the Board will be impacted by the proposed route of the Borderland Expressway Project (Project); and authorizes the President/CEO to work with Project Representatives, to include TXDOT, to receive the fair market value, or the equivalent value thereof, as required by the Board Covenants, for the land impacted by the Project, and further authorizes the President/CEO to sign a letter of Intent or similar documents to effectuate this direction of the Board.

ANNUAL PERFORMANCE REVIEW OF THE PRESIDENT/CEO

Motion made by Dr. Santiago, seconded by Dr. Mena, and carried that the El Paso Water Utilities-Public Service Board has deliberated on the performance of the President/CEO and determined that the President/CEO has performed above average and exceeded the Boards expectations, and hereby authorizes a 9.5 percent increase to the Presidents/CEO's current annual salary, and further authorizes that a new Employment Agreement be executed with the President/CEO which incorporates the terms contained in the original agreement and all amendments approved to date, and includes a five (5) year term.

ADJOURNMENT

On a motion made by Dr. Santiago, seconded by Mr. Morris and unanimously carried, the meeting adjourned at 10:11 a.m., March 11, 2020.

ATTEST:



Secretary-Treasurer



Christopher Antcliff-Chair